

**Measure K Charter School Committee Members:**

- Blue Oak Charter School: Susan Domenighini & Shannon O’Laughlin
- Chico Country Day Charter School: Margaret Reece & Lori McGlone
- CORE Butte Charter School: Mary Cox, Vice Chair & Susan Smith
- Forest Ranch Charter School: Lisa Speegle, Chair & Christia Marasco
- Inspire Charter High School: Jerry Crosby & Dan La Bar
- Nord Country School: Kathy Dahlgren & Tom Williams
- Sherwood Montessori: Michelle Yezbick & Monica Woodward
- Step Up Academy: Spencer Ansonge & Mike Long
- Wildflower Open Classroom: Tom Hicks & Jonas Herzog

**Chico Unified School District Measure K Charter School Committee Meeting Notice**

**Date: May 4, 2017**

**Time/Location: 4:00pm Chico Country Day School, Chico Ca**

**Minutes**

**1. REGULAR SESSION (4:02pm)**

**1.1 Call to Order & Roll Call**

Meeting called to order at 4:02PM

**Attendees:**

- Blue Oak Charter School: Susan Domenighini (arrived at 4:08)
- Chico Country Day Charter School: Margaret Reece
- CORE Butte Charter School: Mary Cox
- Forest Ranch Charter School: Lisa Speegle
- Inspire Charter High School: Jerry Crosby
- Nord Country School: Kathy Dahlgren
- Sherwood Montessori: Michelle Yezbick
- Step Up Academy: Spencer Ansonge
- Wildflower Open Classroom: Tom Hicks
- guests – Mike Weissenborn and John Bohannon

**1.2 Approval of Regular Agenda**

Kathy D. made the motion to approve the agenda, Jerry seconded the motion.

<b>Approved as 8/8/0/1</b>	<b>AYE</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Susan Domenighini				x
Margaret Reece	x			
Mary Cox	x			
Lisa Speegle	x			
Jerry Crosby	x			
Kathy Dahlgren	x			
Michelle Yezbick	x			
Spencer Ansonge	x			
Tom Hicks	x			

**1.3 Minutes from April 25, 2017 Meeting**

Jerry motioned to approve the minutes from April 25, 2017 Measure K meeting. Spencer seconded the motion.

<b>Approved as 8/0/1</b>	<b>AYE</b>	<b>Nay</b>	<b>Abstain</b>
Susan Domenighini			x
Margaret Reece	x		
Mary Cox	x		
Lisa Speegle	x		
Jerry Crosby	x		
Kathy Dahlgren	x		
Michelle Yezbick	x		
Spencer Ansonge	x		
Tom Hicks	x		

**2. PUBLIC COMMENTS – none**

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**3. DICUSSION/ACTION ITEMS**

- 3.1 Update on Use of Measure K funding: further information for committee on legal uses of measure K bond funds for charter school projects- Kevin Bultema.

Kevin was unable to attend the meeting. Michelle Yezbick shared information from CCSA regarding the form to submit proposals. Will need more clarification regarding how the district will use the form provided and required by CUSD. CCSA will do research and share information regarding other financing that is available and share information with the charter leaders. Charters are having an issue with potentially not being able to complete large-scale projects due to lack of bridge financing. What other funding options are available to offset funding for bigger projects. If a charter is able to find a willing lender, can charter schools get a loan and pay off with bond funds as made available? How are payments made if there is a loan in place, is the District the entity that takes out the loan, or does the District cut checks to the charter school to make the payments, or does the District directly pay the loan? Clarification needed in regards to purchasing technology. Can we utilize the money to hire a capital campaign manager in order to gain additional funds to better stretch the dollars from measure K? Clarification on what we can utilize the funds for on private property or long-term leased property is needed. If the money is used for purchasing property, but the Charter has to obtain loan to build buildings, or pay for the remainder of the property, how does the interpretation of the “clause” work for who owns the property? John Bohannon will get answers to these questions from Kevin Bultema for our next meeting.

- 3.2 Consultant Pooling: Discussion/ Action on creating a consultant pool for Measure K projects for charter school group- Mike Weissenborn

Mike provided several sample documents given to CUSD when working to make a pool of engineers and architects. The District will handle the clerical processes for any proposal. They want to know who the committee is and what they are looking for. Not a road-block, just a process put in place to grab from in the future. Projects in the works already can continue with current people. We will need to determine a process for determining who is going to be in the pool. A pool should last for about 3-5 years (next round of funding). Requests for qualifications could then negate the need for request for proposals. The RFQ fulfills the legal requirements for RFP. Could still do an RFP if you want to do so. Develop a pool of 3-4 people for each category. CUSD already has a pool created but they are larger firms, not local.

Margaret motioned to move forward with pool of architects and other consultants and have Mike manage that process. Spencer seconded the motion.

<b>Approved as 9/0/0</b>	<b>AYE</b>	<b>Nay</b>	<b>Abstain</b>
Susan Domenighini	x		
Margaret Reece	x		
Mary Cox	x		
Lisa Speegle	x		
Jerry Crosby	x		
Kathy Dahlgren	x		
Michelle Yezbick	x		

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Spencer Ansorge x  
Tom Hicks x

3.3 Measure K Project Approval Application and Matrix: Discussion/ Action regarding the mechanism by which projects using Measure K funding designated for charter schools will be prioritized and presented by the committee to the CUSD Board for approval.

Review of measure Z matrix. Kathy suggested a more simplistic version of the rubric and presented to the committee. Need to have the ability to request money for planning, can that be a more simplistic process? If it’s in the bond, we should be as flexible as possible within the bond language.

Criteria- How does it fit under Measure K. How does it benefit students? What is the need gap? How does this project support the overall goals of the school? Is it fiscally sound use of funding? Feasibility of the plan, is the financing in place for completion of the project?

Review criteria as outlined at measure K meeting. Jerry will work on a document that will be reviewed for action at the following Measure K meeting.

Discussion to start a measure K sub committee to create a criteria document.

Jerry moved to create a sub-committee to work on development of the application for measure K funding. Tom seconded the motion.

What is the process for spending funds for smaller items? Is it submitting an invoice for reimbursement or is it a blanket PO?

<b>Approved as 6/0/0/3</b>	<b>AYE</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Susan Domenighini				x
Margaret Reece	x			
Mary Cox	x			
Lisa Speegle	x			
Jerry Crosby	x			
Kathy Dahlgren				x
Michelle Yezbick	x			
Spencer Ansorge				x
Tom Hicks	x			

4. **ADJOURNMENT:** Adjourn; Meeting adjourned at 6:20 pm  
Next regular meeting is May 11, 2017 3:00 CORE Butte Conference Room

**Items for the next meeting agenda:**

- Application package and criteria action
- Action item regarding district contribution for use of Mike’s services
- Mike next steps with the pool
- Further legal clarification
- Purchasing procedures
- Action item- review of Measure K projects provided by the committee